

**The Potter's Wheel Christian Fellowship**  
**2020 Annual Report**

## Pastor's Message

What a year! The year 2020 is one that will never be forgotten. It began with COVID-19, which restricted and curtailed our family and church fellowships, but praise God for technology. We were able to livestream all our messages and keep in contact with each other through Zoom and other means.

On a more personal note, my wife Sandy was diagnosed with cancer in February that added to an already stressful time. Sandy underwent surgery, chemotherapy and radiation treatment that lasted until the end of November. I am pleased to share that she is now recovering and gaining strength on a daily basis. God was faithful through it all and we saw his hand of favour at work in our lives.

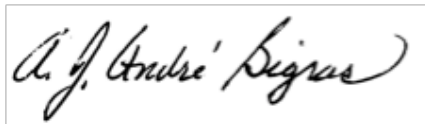
In July, we began the process of bringing Liberty Ministries under the banner of the Potter's Wheel Christian Fellowship. The process is growing our church family spiritually, numerically and physically. We also took advantage of COVID-19 closures to refresh 80% of the church building.

If I have learned anything in 2020, it is how fragile life is and how unpredictable the world situation can be. We need to stay strong to our great call to share the Good News.

I am looking forward to what God has in store for us in 2021.

Thank you for the privilege of serving as your Pastor.

Humbly submitted,



**Reverend André Bigras**

Senior Pastor

“And we know that all things work together for good to those who love God, to those who are the called according to His purpose.”

*Romans 8:28*

# Ministry Overview

## Who We Are

The Potter's Wheel Christian Fellowship is a growing evangelical Christian assembly committed to the call of Jesus Christ to reach out and minister to all people.

Our ministries, gatherings and various outreaches are designed to encourage and grow our relationship with God, with our church family and with our community.

We offer a variety of weekly activities that include Sunday worship, children's church, Bible study and prayer.

We organize a variety of outreaches in the community and participate with and financially support various other local, national and international charities.

We support and partner with other Christian assemblies, ministries and groups in the community. These collaborations help us reach out to the community in ways we could not alone.

## Pastoral Staff

**Reverend André Bigras**  
Senior Pastor

**Scott Bigras**  
Treasurer

## Board of Elders

**Veronica Taite**  
Elder

## Board of Deacons

**Lyne Argitis**  
Deacon

**Joe Boisvert**  
Deacon

**Marc Duval**  
Deacon

**Marc Labrie**  
Deacon

**Gilles Soulière**  
Deacon

## Ministry Leaders

**Lyne Argitis**  
Prayer Line

**Joe Boisvert**  
Worship

**John MacDonald**  
Vacation Bible School

**Veronica Taite**  
Sunday School  
Superintendent

## **What We Believe**

### **One True God**

The Godhead exists eternally in three persons: the Father, the Son, and the Holy Spirit. These three are one God, having the same nature and attributes and are worthy of the same homage, confidence, and obedience. (Genesis 1:1, Isaiah 43:11, and Matthew 28:19)

### **Scriptures Inspired**

The Old and New Testaments are the inspired Word of God. In them we find the final authority for all Christian faith and practice. (2 Timothy 3:15-17)

### **Deity of Jesus Christ**

The Lord Jesus Christ is the eternal Son of God who shares in the deity of God. He is also truly man who was conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross as a sacrifice for sin and arose from the dead, ascended into heaven, and is now at the right hand of the Father as our High Priest and Advocate. (Matthew 1:23)

### **Original Sin and Fall of Man**

Man was created in the image of God but fell into sin and is therefore lost (Genesis 1-3). Only through the shed blood of Jesus Christ and by His resurrection can man have grounds for justification and salvation. This salvation and spiritual life are obtained by regeneration through the work of the Holy Spirit. (Romans 3:23-26)

### **Salvation by Faith**

Man's salvation and redemption (a free gift of grace from God) can only be obtained by exercising faith, not by works, and by the finished redemptive work of the Lord Jesus Christ. (Ephesians 2:8-9)

### **The New Man in Christ**

If any man be in Christ, he is a new creature (creation) in the inward man. We are His workmanship created in Christ Jesus. We are partakers of His divine nature. (2 Corinthians 5:17, Ephesians 2:10, and 2 Peter 1:4)

### **Baptism of the Holy Spirit**

The ministry and baptism of the Holy Spirit are to glorify Jesus Christ and to indwell, guide, and empower believers for life and service. This baptism brings the gifts or enablement of the Holy Spirit and their uses to the forefront of the ministry of the body of Christ. This experience is distinct from and subsequent to the experience of the new birth and is evidenced by the initial physical sign of speaking with other tongues as the Spirit of God gives utterance. (Acts 2:1-4)

### **Divine Healing**

The anointing work of Jesus Christ provides not only salvation but healing and prosperity for all believers. (Matthew 8:16-17)

### **Church - The Body of Christ**

The true Church is the composition of all those who have been born again. Through the new birth, believers are united together as the Body of Christ. Jesus Christ is the Lord and Head of the Church. (Ephesians 1:22-23)

## **Water Baptism**

All who believe in Jesus Christ as their Saviour and have been born again are commanded to be immersed in water as a declaration that they identify with the death of Christ and have been raised with Him in newness of life. (Mark 16:16)

## **Lord's Supper**

A symbolic expression of our sharing the divine nature of our Lord Jesus Christ as well as a memorial of His suffering, death, and prophecy of His Second Coming. (1 Corinthians 11:23-31)

## **Mission and Vision**

The leadership of The Potter's Wheel Christian Fellowship believes strongly that all our activities be linked to a clear set of objectives, a divine purpose. As such, the Board of Deacons has developed both mission and vision statements that will serve to guide the ministries, outreaches, collaborations and daily activities of The Potter's Wheel Christian Fellowship.

Our mission statement states why the church is in existence – our overall purpose, while our vision statement clearly articulates what we are aiming to achieve – our goals. This allows us to properly identify and evaluate new activities to ensure that they are targeted to one or more of our goals. It also allows us to evaluate and update current activities to ensure that they are meeting their specified objectives.

Ultimately, we strive to use our resources as effectively and efficiently as possible for the glory of God and the extension of His kingdom.

## **Mission**

- **EXALT** Christ
- **EQUIP** the Believer
- **EXTEND** God's Love

## **Vision**

Under the guidance of the Holy Spirit, The Potter's Wheel Christian Fellowship desires to create a vibrant and welcoming environment:

- That lets Gatineau and area know that Christ's church is here and wants them to walk in the door;
- That lets Gatineau and area recognize what is missing in their lives;
- That lets Gatineau and area know the saving grace of Christ;
- That is seen as a place of security, freedom and trust;
- That transforms our community through prayer;
- That submits to Christ's will for our lives;
- That proclaims that the Kingdom of God is here today;
- That identifies and develops believers spiritual talents and uses them for God's glory; and
- That identifies the needs of our community in order to better serve.

## Affiliation

### Pentecostal Assemblies of Canada

The Pentecostal Assemblies of Canada (PAOC) is a Fellowship of more than 1,100 churches across English- and French-speaking Canada. More than 235,000 people across the nation attend services in more than 40 languages, and we are pleased to provide ministerial credentials for more than 3,500 pastors and ministry leaders. They help facilitate the vital work of spreading the good news of the gospel of our Lord Jesus Christ and bringing hope and help to those in need in Canada and around the world.

### Quebec District

The Quebec district of PAOC aims to develop a relational and intentional approach to its mission by focusing on seven values that emphasize and improve relationships.

- *Authentic Relationships* that are transparent, where workers are caring for one another and develop friendships.
- *Inspiring leadership* that is Holy-Spirit directed, sound and trustworthy.
- *Sound Congregations* that are Christ-centred, with people that love each other and who focus their efforts to reach their community.
- *Healthy Ministers* in all their being: body, soul and spirit.
- *An Effective Ministry* that is people focussed, creative and relevant in its approach.
- *A Passionate Relationship with God* that is consistent, always growing and that is life-changing.
- *Involvement in Missions* at a local, national and international level in order to respond to Christ's commandment to make disciples of all nations.

#### **Pentecostal Assemblies of Canada Quebec District**

839, rue La Salle  
Longueuil QC J4K 3G6  
www.dqpaoc.org  
Telephone: (450) 442-2732  
Fax: (450) 442-3818

## Associations

### Quebec Council of Christian Charities

The Quebec Council of Christian Charities (QCCC) works in close cooperation with the Canadian Council of Christian Charities, a charity servicing Christian charities throughout Canada for more than 30 years.

They are aware that many Christian churches and organizations are concerned by all the government legislation governing charities. Organizations need to find experienced, specialized and competent professionals capable to offer the needed resources and a helping hand.

Their mission is to help those called to the ministry in their administrative burden and in so doing, help them to accomplish their mission of spreading the good news of Jesus Christ or any other calling they may have. In other words, they answer the administrative needs of Christian churches and organizations of Quebec that are registered as a charity or desiring to have such a legal structure.

**Quebec Council of Christian Charities**

5425 Laurier Blvd. W., Suite 106

St-Hyacinthe, QC J2S 3V6

[www.cqoc.org](http://www.cqoc.org)

Telephone: (450) 778-7177

Fax: (450) 778-2777

E-mail: [info@cqoc.org](mailto:info@cqoc.org)

# Ministry Descriptions

## Sunday Service

Our Sunday service is the cornerstone of our ministry; it is lively, relevant, worshipful, and challenging. It provides a regular weekly opportunity to deepen our relationship with Jesus and each other as we come together as a church family for a time of encouragement, empowering, teaching, prayer, and worship.

It is focused on equipping us for evangelism, encouraging everyone to intentionally share the good news of Jesus Christ, inviting family, neighbours, friends, and workmates to come to church.

## Worship

The worship of God is central to the Christian faith. It is to our spirits what oxygen is to our lungs; without it, our faith would die.

Worship at The Potter's Wheel Christian Fellowship embraces all forms of worship styles from traditional hymns to both mainstream and in-house contemporary worship songs. Our worship team is made up of gifted individuals who have made themselves available in service to God.

Our objective is to create an open atmosphere where the Holy Spirit can move freely and individuals can express their worship to God in the way they feel most comfortable.

## Prayer

Prayer is the respiration of the soul, the intimate bond with one's Creator and Saviour. It is communion with God that brings God and His resources into our lives allowing divine resources to influence human reality.

Jesus affirmed the importance of prayer, stressing both an individual and corporate prayer life. He recognized charitable giving, material offerings, and voluntary fasting as forms of prayer, teaching that the most vital aspects of prayer are a clean heart and one's private communication with God. Prayer occupied a very prominent place and played a very important part in the earthly life of our Lord.

Prayer is essential to our Christian walk. Without it our witness would be far less effective and we would be far more vulnerable to the enemy.

The Potter's Wheel Christian Fellowship recognizes the critical importance of prayer and is committed to offering various prayer opportunities towards building our individual faith, our church family, and impacting our community. We share corporate prayer times and pre-service prayer every Sunday before service in the classroom next to the sanctuary. A prayer line is also in operation and available to our church family for specific prayer requests.

"And in the morning, rising up a great while before day, he went out, and departed into a solitary place, and there prayed."

*Mark 1:35*

"And it came to pass in those days that he went out unto a mountain to pray, and continued all night in prayer to God."

*Luke 6:12*



## Corporate Prayer

When we join together in prayer with other believers the effects are very positive. It edifies and unifies us to the plans God has for The Potter's Wheel Christian Fellowship. The Holy Spirit knits us together in a unique bond of fellowship found nowhere else in life.

## Pre-Service Prayer

This key prayer time allows us to abandon our desires and weekly distractions in order to prepare our hearts for service. We cooperate with God to bring about His plan for each Sunday service, not bend Him to our will.

## Prayer Line

The prayer line is an effective way to share various prayer requests with many people. It allows us to focus our prayers on specific needs as they arise in a timely manner.

## King's Kids (Children's Church)

There is no such thing as an accidentally healthy, thriving Children's Church, which in turn feeds the growth and effectiveness of the church. We seek to provide strong teaching that comes from the intentional preparation, personal hunger for and application of the Bible, and the passionate communication of the Word of God of our leaders and helpers.

Our Children's Church program is divided into two age groups: children ages 3 to 7; and tweens ages 8 to 12. We are currently using the Faithful to All His Promises curriculum by Sally Michael. The curriculum has been adapted for use across both age groups.

The curriculum teaches children what it means to trust in the promises of God. The challenge in the Christian life is not to know the promises of God, but to place unshakable trust in God's promises. Children discover the promises of God as they read the Bible and grow in their knowledge of the Word of God.

Unlike many studies for children that dwell on man and on man's need, we present God as the main character in each lesson we teach. The focus is not on who we are or what we need, but rather on the magnificent character of the One who can satisfy all our needs.

## Vacation Bible School

Vacation Bible School (VBS) is one of the most effective ways to fulfill the command of Christ.

The most important part of VBS isn't cookies and crafts. It is the built-in evangelistic opportunities. Opportunities to build relationships with children who need Christ; to be able to present the gospel in terms and ways they will understand; and to make VBS a fun-time where the children will feel good about God and the church.

The Potter's Wheel Christian Fellowship currently offers VBS to children over a period of one week each summer.

"My house shall be called a house of prayer for all nations."

*Isaiah 56:7*

"Let us therefore come boldly unto the throne of grace, that we may obtain mercy, and find grace to help in time of need."

*Hebrews 4:16*

"Let the little children come to Me, and do not forbid them; for of such is the kingdom of heaven."

*Matthew 19:14*

## Outreaches, Collaborations and Missions

Outreaches, collaborations and missions are important aspects of our ministry, and more importantly, of our walk with God as individuals. The ministry of Jesus Christ reached out to the sick, the poor and the lost. He met them in their need, shared the love of God with them, and brought them back into a right relationship with God.

Our outreaches have been varied activities aimed at sharing God's love with the people in our community. These include meals and other social events open to the public designed to create a friendly and safe atmosphere where we can get to know and meet the needs around us.

Our collaborations with other Christian and charitable organizations in our immediate and broader community enable us to help meet needs that we could not on our own. They enable the power of God to flow more freely by providing a more strategic framework and approach to reaching larger needs in the community.

Local, national and international missions are important in obeying the call of Christ to make disciples of all the nations. We are financially and prayerfully supporting a number of small Cuban churches in their outreach to the lost, as well as Tender Loving Care Children Ministries (TLCCM) and Samaritan's Purse. We also support and participate with other local ministries and organizations that include the Aylmer Food Bank, Accès Outaouais, L'Autre Chez-soi and other various organizations.

## Hospitality Ministry

In ancient times hospitality was a valued, principled practice as an expression of kindness, common support, neighbourliness and a response to a life centred on Christ. It addressed the physical needs of strangers for food, shelter and protection, but was also a recognition of their worth and relationship. Hospitality almost always involved shared meals; table fellowship was an important way of acknowledging the equal value and worth of people.

Churches, like families, need to eat together to sustain their identity as a community. The table is central to the practice of hospitality in the home and the church. We are nourished there physically, spiritually and socially. Whether we gather around the communion table or for a church potluck, we are strengthened as community. It gives us the opportunity to establish new relationships and sustain existing ones.

"Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit."

*Matthew 28:19*

"They broke bread in their homes and ate together with glad and sincere hearts, praising God and enjoying the favour of all the people. And the Lord added to their number daily those who were being saved."

*Acts 2:46-47*

# Ministry Finances

## Treasurer's Report

Praise the Lord for His faithfulness in what has been a year like no other before it.

This past year of social distancing, lockdowns and the cloistering of both businesses and churches has been challenging in the least. In the midst of this storm, Psalm 91 has been a comfort, especially to not fear the pestilence that stalks in the darkness, nor the plague that destroys at midday.

The single greatest need in the world today, is for a revelation of the love of our Father revealed in Jesus Christ. Let us all strive daily to be beacons of that love.

We enter 2021 as a new expanded church family in a building of our very own. Others might be tempted to take credit for what is happening, but we know where the credit really belongs. It belongs to the great and mighty God we serve. He is the potter, we are the clay.

We are not here by chance, we are here by design, God's design. Each of us play a vital and important role in God's plan for the lives of those around us, for our church, our neighbourhood, our city, our nation, and beyond.

I encourage each of us to continue our faithful service to Him as we move into another exciting new year full of wonder and awe at what the Lord has in store for us here at The Potter's Wheel Christian Fellowship.

Once again, thank you for your generous giving.

Humbly submitted,

A handwritten signature in blue ink that reads "Scott Bigras". The signature is written in a cursive, flowing style.

**Scott Bigras**  
Treasurer

## Income & Expenses

The Potter's Wheel Christian Fellowship endeavors to be a good steward of the resources God provides. The following table provides high-level details of our income and expenses for 2020. A detailed breakdown is available in the Appendices.

Table 1: Income & Expenses	2018	2019	2020
<b>Income:</b>			
Tithes and Offerings	\$102,216	\$89,182	–
Receiptable	–	–	\$84,898
Unreceiptable	–	–	\$2,241
<b>Total Income:</b>	<b>\$102,216</b>	<b>\$89,182</b>	<b>\$87,139</b>
<b>Expenses:</b>			
Equipment and Software	\$1,026	\$4,999	\$4,122
Ministries	\$73,685	\$86,048	\$70,149
Operations	\$5,978	\$7,275	\$5,515
Construction Costs	–	–	\$2,507
<b>Total Expenses:</b>	<b>\$80,689</b>	<b>\$98,322</b>	<b>\$82,293</b>
<b>Net Income:</b>	<b>\$21,527</b>	<b>(\$9,139)</b>	<b>\$4,846</b>

In addition, on December 31, 2020, the church had an adjusted value of cash on hand of \$44,335.

## Appendix A – Financial Breakdown

### Detailed Income

#### Income

Table 2: Income	2018	2019	2020
General Giving	\$101,068	\$88,772	\$86,944
Missions	\$790	\$70	–
Youth Sports Night	\$335	\$40	–
Other Income	\$23	\$300	\$195
<b>Total Income:</b>	<b>\$102,216</b>	<b>\$89,182</b>	<b>\$87,139</b>

### Detailed Expenses

#### Equipment and Software

Table 3: Equipment and Software	2018	2019	2020
Ministry Equipment	\$1,026	\$4,677	\$3,862
Office Equipment	–	\$322	\$260
<b>Total Equipment and Software:</b>	<b>\$1,026</b>	<b>\$4,999</b>	<b>\$4,122</b>

#### Ministries

Table 4: Ministries	2018	2019	2020
Benevolent	\$2,250	\$1,200	\$250
Children's Church	\$1,675	–	–
Church Website	\$250	\$255	– <sup>1</sup>
Conferences	–	\$1,328	–
Events	\$374	\$428	\$189
Honorarium	\$450	\$706	–
Loan – PAOC	–	\$5,200	–
Missions (see Table 7 for breakdown)	\$10,253	\$8,700	\$7,373
Outreaches (see Table 8 for breakdown)	\$4,818	\$3,410	\$555
Pastoral Care	\$18,913	\$21,400	\$21,912
Tithe – PAOC	\$10,200	\$8,300	\$8,715
Rent	\$24,407	\$35,121	\$30,912
Women's Ministries	\$95	–	–
Youth	–	–	\$243
<b>Total Ministries:</b>	<b>\$73,685</b>	<b>\$86,048</b>	<b>\$70,149</b>

<sup>1</sup> Moved to Operations under WiFi and Connectivity.

## Operations

Table 5: Operations	2018	2019	2020
Advertising and Marketing	\$858	\$1,783	\$876
Bank Charges and Fees	\$252	\$166	\$216
Cleaning	–	–	\$676
Health and Safety	–	–	\$150 <sup>2</sup>
Insurance	\$1,838	\$1,943	\$1,061
Memberships and Registrations	\$696	\$663	\$332 <sup>3</sup>
Office Supplies	\$2,302	\$2,513	\$679
Returned Cheques	\$32	\$207	–
Water	–	–	\$61
WiFi and Connectivity	–	–	\$1,464
<b>Total Operations:</b>	<b>\$5,978</b>	<b>\$7,275</b>	<b>\$5,515</b>

## Construction Costs

Table 6: Construction Costs	2018	2019	2020
Renovations and Improvements	–	–	\$2,507
<b>Total Construction Costs</b>	<b>–</b>	<b>–</b>	<b>\$2,507</b>

## Additional Breakdowns

### Missions

Table 7: Missions	2018	2019	2020
Accès Outaouais	\$900	\$900	\$900
Bible School Tuition	–	\$1,500	–
Bristol Ridge Church	\$600	\$1,200	\$903
Centre Alimentaire Aylmer	\$1,200	\$1,200	\$1,200
Centre Chrétien l'Héritage	\$600	\$1,800	\$1,800
L'autre Chez-soi	\$900	\$900	\$900
Missions Trip – CEF	\$150	–	–
Missions Trip – Cuba	\$4,103	–	\$470
TLCCM	\$1,800	\$1,200	\$1,200
<b>Total Missions:</b>	<b>\$10,253</b>	<b>\$8,700</b>	<b>\$7,373</b>

### Outreaches

Table 8: Outreaches	2018	2019	2020
Christmas Parade Float	\$50	\$75	–
Christmas Supper	\$1,436	\$1,910	– <sup>4</sup>
Food Hampers	\$250	\$300	–
Remembrance Day	–	\$50	\$55
Special Outreach	–	\$525	\$500
Vacation Bible School	\$732	\$550	–
Youth Sports Night	\$2,350	–	–
<b>Total Outreaches:</b>	<b>\$4,818</b>	<b>\$3,410</b>	<b>\$555</b>

<sup>2</sup> COVID mitigations (e.g. hand sanitizer, masks).

<sup>3</sup> CCLI annual membership.

<sup>4</sup> Moved to Ministries under Events.

# Appendix B - 2020 Agenda and 2019 Annual General Meeting Minutes

## 2020 Annual General Meeting Agenda

- Call to Order
- Opening Prayer
- Scripture Reading
- Approval of Agenda
- Approval of Minutes
  - 2019 Annual General Meeting (2020-08-12)
  - Special Meeting (2020-08-12)
- Approval of Treasurer's Report
- Approval of Ministry Reports
- Appointments to Deacon Board
- New Business
- Motion to Adjourn / Closing Prayer

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## 2019 Annual General Meeting Minutes

The 2019 Annual General Meeting was held August 12, 2020.

**Call to order:** Pastor Bigras

**Opening Prayer:** J. Boisvert

**Scripture Reading:** Matthew 25:23

**Opening Remarks:** Pastor Bigras

**Motion:** Meeting agenda be accepted as presented.  
Carried.

**Motion:** 2018 Meeting Minutes be accepted as presented.  
Carried.

**Treasurer's Report:** S. Bigras

**Highlights:**

- Income for 2019 was down due to a number of families that moved away.
- Expenses were higher year over year.
- Annual shortfall of \$9K.
- Retroactive payment of municipal taxes (18 months).
- Repayment of PAOC interest free loan.

**Motion:** Treasurer's report be accepted as presented.  
Carried.

**Deacons:** Pastor Bigras

The Board of Deacons will remain unchanged until March 2021.

**Adjournment:** Pastor Bigras

**Motion:** Adjournment of Meeting.  
Carried.

**Closing Prayer**

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**Adjournment:** Pastor Bigras

**Motion:** Adjournment of Meeting.  
Carried.

**Closing Prayer**

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## Appendix C - Covenant Partners

The following is a list of current Covenant Partners.

- ARGITIS, Lyne
- BAKER, Sherry
- BIGRAS, Andre
- BIGRAS, Jen
- BIGRAS, Monica
- BIGRAS, Sandy
- BIGRAS, Scott
- BOND, Charles
- BOND, Marilyn
- BOISVERT, Candy
- BOISVERT, Joe
- CHEVALIER, Nicole
- DILLABOUGH, Marilyn
- DANIS, Jennifer
- DUVAL, Marc
- DUVAL, Maureen
- GAUTHIER, Denise
- GAUTHIER, Pierre
- HAMELIN, Andre
- HANDSCOMB, Wendy
- HOWEkl , Darlene
- HURTUBISE, Cecelia
- LABRIE, Marc
- LAJEUNESSE, Suzanne
- LALONDE, Andre

- LAPORTE, Josée
- LAPRATTE, Suzie
- LAUZON, Phil
- MACDONALD, John
- MACDONALD, Rosemary
- MARTINEAU, Gary
- MICHON-HAMELIN, Paulette
- MAJOR, Briane
- MAJORS, Denis
- MAJORS, Tracy
- MORRIS, Joan
- NOREM, Barbara
- PAWLIKOSWSKI, Joseph
- PERRY-CYR, Linda
- ROBITAILLE, Donald
- SOULIÈRE, Gilles
- SOULIÈRE, Guillaume
- SOULIÈRE, Maxime
- TAITE, Veronica
- TESSIER, Emilie
- VERRET, Richard
- VILLENEUVE, Francine
- VILLENEUVE, Johanne
- VILLENEUVE, Louise